



"Raising the Standards of Education"

The following documents are required for the enrollment process:

- A completed Enrollment Packet (receive from the school)
- Copy of Birth Certificate (Verification of Birth is not acceptable)
- Copy of an Updated Immunization Record
- Copy of Last Report (All grades except kindergarten)
- Copy of IEP or 504 Plan (if applicable)
- Copy of Custodial Papers (if applicable)

The completed Enrollment Packet and all required documents should be returned to the Main Office at Hanley International Academy, or you can mail it to:

Hanley International Academy
Attention: Student Records
2609 Poland St.
Hamtramck, MI 48212

Please Note: A student's enrollment at Hanley International Academy is not considered complete until ALL necessary paperwork has been provided.